

Notice of meeting

STANDARDS COMMITTEE

Date: Wednesday 18 April 2007

Time: 11am

Place: Room S6, Conquest House, Wood Street, Kingston upon Thames,
Surrey KT1 1AB

Contact: Cheryl Hardman, Room 122, Telephone - 020 8541 9075
[For queries on content of the agenda and
requests for copies of related documents]

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Membership

+Mr David Davis (Shere)
(Chairman of the Committee)

*Mr SFI Rutter (Vice-Chairman of the Committee)

+Mr Victor Agarwal (Stanwell and Stanwell Moor)

*Mr Nicolas Davies LVOJPDL

+Mrs Angela Fraser DL (Banstead East)

+Mr Chris Frost (Epsom & Ewell South East)

*Ms Karen Heenan

+Mr Daniel Kee (Reigate North)

+Mr Chris Slyfield (Godalming North)

+ = Appointed Member

* = Independent Member

NOTES:

1. Members are requested to let the Democratic Services Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
2. Substitutions must be notified to the Democratic Services Officer by the absent Member or group representative at least half an hour in advance of the meeting.

PART ONE - IN PUBLIC**REPORT COLOUR**

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| 1 | APOLOGIES FOR ABSENCE AND SUBSTITUTIONS | Agenda Item |
| | To receive any apologies for absence and notices of substitutions | |
| 2 | MINUTES OF THE LAST MEETING: 21 February 2007 | Green |
| | To confirm the Minutes of the meeting of the Standards Committee held on 21 February 2007, which are attached. | |
| 3 | DECLARATIONS OF INTERESTS | Agenda Item |
| | To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting. | |
| | (Notes: Declarations of interest should be made on a form available from the Democratic Services Officer before the meeting. | |
| | Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee.) | |
| 4 | PROCEDURAL MATTERS | Agenda Item |
| | To receive any questions either from members of the Council or from members of the public, or petitions. | |
| 5 | COMPLAINTS HANDLING PERFORMANCE 2006/07 | White |
| | To note this end of year 2006/07 monitoring report and hold a debrief on the Committee's visit to the Contact Centre. The Committee will be seeking to ensure that the Councils' complaints procedures are effective. | |
| 6 | PROPOSED CONSTITUTIONAL CHANGES TO STANDARDS COMMITTEE CHAIRMANSHIP AND TERMS OF REFERENCE | Green |
| | To receive a report on changes to the chairmanship and terms of reference of the Standards Committee proposed by the Monitoring Officer to the Council's How the Council Manages its Business (HTCMIB) Working Group, the Working Group's response and next steps. | |

7 THE MEMBERS' NEW CODE OF CONDUCT White

To consider a report on the adoption of the new Members' Code of Conduct.

**8 SIXTH ANNUAL ASSEMBLY OF STANDARDS COMMITTEES:
DOWN TO DETAIL: MAKING LOCAL REGULATION WORK Green**

To agree on representatives to the conference.

9 DATE OF NEXT MEETING

The date of the next scheduled meeting is Wednesday 18 July 2007 at 10.30am.

**RICHARD SHAW
Chief Executive**

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
 - Distract other people
 - Interrupt presentations and debates
- Mean that you miss a key part of the decision

PLEASE:

Either switch off your mobile phone/BlackBerry OR turn off its wireless/transmitter connection for the duration of the meeting.

Thank you for your co-operation